



**CITY OF KENORA
STANDING COMMITTEE MEETING
AGENDA**

**FINANCE & ADMINISTRATION COMMITTEE
COMMUNITY SERVICES COMMITTEE
OPERATIONS COMMITTEE
MONDAY, JANUARY 12, 2009
4:00 p.m. to 7:00 p.m.
City Hall Council Chambers**

FINANCE & ADMINISTRATION COMMITTEE

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144-2007
Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its Monday, January 19, Meeting:

- A by-law amendment to Tariff of Fees By-law #147-2007 to incorporate an additional fee under Civil Marriage Ceremonies pertaining to "Renewal of Vows."

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance

C. MOTION - CONFIRMATION OF MINUTES

THAT the Minutes of the last regular meeting held December 8, 2008 be confirmed as written and filed.

D. STANDING COMMITTEE DEPUTATIONS:-

E. REPORTS:

FINANCE & ADMINISTRATION COMMITTEE AGENDA

*Councillor R. McMillan – Chair
Councillor D. McCann – Vice-Chair
Councillor W. Cuthbert – Member*

COUNCILLOR R. McMILLAN, CHAIR

NO.	REPORT SUBJECT	DISPOSITION
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1.	Retain with Fred Dean, Solicitor
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RECOMMENDATION:

THAT authorization is hereby given for the City of Kenora to renew its retainer for legal services with Fred Dean, Barrister and Solicitor for the period January 1 to December 31, 2009 by including same in the 2009 Operating Budget; and further

THAT authorization is hereby given for the Clerk to execute any documents in connection with this renewal on behalf of the City of Kenora.

2. Kenora Golf Club – Request for Charitable Donation Receipts

RECOMMENDATION:

THAT Council accept charitable donations for the purposes of funding capital improvements at the Kenora Golf Club subject to written approval by the Kenora Golf Club of the following conditions:

- THAT the City be the direct recipient of any donation amounts for capital improvements at the Kenora Golf Club for which a donations receipt is required; and
- THAT the Kenora Golf Club submit a plan for capital improvements to be performed at the golf course that would be funded through any donations received; and
- THAT the City would either reimburse the Kenora Golf Club direct for the net cost of any related capital works performed, or pay on behalf of the Kenora Golf and Country Club for the net costs, up to a maximum of any donation amounts received and not previously paid out in this manner; and further

THAT the City will neither accept any donations nor issue any donation receipts related to capital improvements at the golf course until the Kenora Golf Club has provided the City with written agreement as to the conditions as contained within this resolution.

3. NOMA/KDMA Memberships – 2009

4. Mayor Compton attendance at “Health of Lk Winnipeg Mtg”

RECOMMENDATION:

THAT authorization be hereby given for Mayor Compton to attend the “Health of Lake Winnipeg” meeting taking place Monday, January 12, 2009 in Winnipeg; and further

THAT all eligible expenses in accordance with Council’s Travel & Per Diem Policy be hereby authorized.

5. Mayor Compton attendance at the Economic Summit

RECOMMENDATION:

THAT authorization be hereby given for Mayor Compton to attend the Economic Summit taking place February 2 and 3, 2009 in Thunder Bay; and further

THAT all eligible expenses in accordance with Council’s Travel & Per Diem Policy be hereby authorized.

6. Environment Committee (Discussion Councillor McMillan)

7. Police Services Board Budget Requests

RECOMMENDATION:

THAT Council hereby provides the following direction to the Kenora Police Services Board with regards to the Board’s 2009 budget submissions as requested by the Police Services Board:

- The Kenora Police Service Budget submissions for 2009 should reflect the following:
 - Minimum Costs to Ensure Adequate and Effective Policing during the period from January 1, 2009 through June 30, 2009, the approved date for disbandment of the KPS;

- Anticipated costs related to any expenditures deemed necessary as part of the disbandment of the KPS, including related transition costs to the OPP, reflected as a separate line item in the budget;
- Provision for Expenditures in accordance with Section 130(1) of the Police Services Act, reflected as a separate line item in the budget;
- No capital budget should be submitted for the KPS operations due to the impending disbandment;
- Regular operating budget for the entire 2009 operating year for expenses related to the Police Services Board; and further

THAT the budget submissions from the Police Services Board be submitted to the City on or before January 30, 2009, at noon in accordance with the initial budget request made by City administration on November 28, 2008 and in the format as per that original request as amended by the direction provided within this resolution.

**8. Amendment to Tariff of Fees – Civil Ceremony Additional Fee
- Renewal of Vows (\$300)**

RECOMMENDATION:

THAT Council give three readings to a by-law to amend Schedule "A" to By-law #147-2007 being a by-law to establish a General Tariff of Fees and Charges for the City of Kenora.

9. LOW Cottagers Association – Annual General Meeting

RECOMMENDATION:

THAT authorization be hereby given for the following Members of Council to attend the Annual General Meeting of the Lake of the Woods Cottagers taking place on May 4, 2009 in Winnipeg:-

AND FURTHER THAT all eligible expenses in accordance with Council's Travel & Per Diem Policy be hereby authorized.

10. LAS Electricity Procurement Program

RECOMMENDATION:

THAT the Council of the City of Kenora endorse the Electricity Procurement Program in partnership with Local authority Services (LAS), a wholly owned subsidiary company of the Association of Municipalities of Ontario; and

THAT the execution of an Agency Appointment and Retainer Agreement with Local Authority Services be approved, recognizing that as agent, LAST will negotiate all required electricity purchases on behalf of all procurement program members and that the details of all contracts will then be communicated to all program members; and

THAT the authority to make all future program-related decisions for the City of Kenora be delegated to:-

- 1) Karen Brown, Manager, Finance & Administrations
- 2) Charlotte Edie, Deputy Treasurer
- 3) John Nabb, Building Inspector/ Facilities Maintenance Coordinator; and further

THAT Council authorize the Local Authority Services, through its appointed agent, to have access to consumption data from the local electricity utility on an as-needed basis in order to compile load profile information for the procurement program and to bill all enrolled accounts.

OTHER BUSINESS

ITEMS ON HOLD:

- **Draft Policy - Political Contributions**

NEXT MEETING

- **Monday, February 9, 2009.**



COMMUNITY SERVICES COMMITTEE AGENDA

*Councillor C. Van Walleghem – Chair
Councillor C. Drinkwater – Vice-Chair
Councillor R. McMillan – Member*

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144 -2007

N/A

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF

- 1) On Today’s Agenda**
- 2) From a Meeting at which a Member was not in Attendance**

C. MOTION - CONFIRMATION OF MINUTES

THAT the Minutes from the last regular meeting held December 8, 2008 be confirmed as written and filed.

D. REPORTS:

COUNCILLOR C. VAN WALLEGHEM, CHAIR

NO.	REPORT SUBJECT	DISPOSITION
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- 1. Statutory Family Day – Recreation Centres to remain Open**

RECOMMENDATION:

THAT approval be given for the Kenora Recreation Centre to remain open from 8:00 a.m. to 4:00 p.m. and the Keewatin Memorial Arena to remain open from 1:00 p.m. to 4:00 p.m. on Monday, February 16, 2009 in order that families and individuals may enjoy the recreational facilities on the Family Day Statutory Holiday; and further

THAT all additional overtime costs for this day be included and approved in the proposed 2009 operating budget.

- 2. Request for Sponsorship – Lk of the Wds Minor Hockey Assoc.**

- 3. Meeting with Library Brd Reps – Mon., February 9 @ 4:30 p.m.**

OTHER BUSINESS

NEXT MEETING

- Monday, February 9, 2009.**



OPERATIONS STANDING COMMITTEE AGENDA

*Councillor D. McCann – Chair
Councillor W. Cuthbert – Vice-Chair
Councillor A. Poirier - Member*

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144-2007

N/A

B. DECLARATION OF PECUNIARY INTEREST

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C. MOTION - CONFIRMATION OF MINUTES

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D. REPORTS

1. December 16/08 Kenora Port Authority Meeting

RECOMMENDATION:

i) Docking Rates – Coney Island

THAT an annual fee structure for the north side of Coney Island be established at \$200.00 per season for the 2009 season; and further

THAT the Coney Island property owners currently using the dock be given first opportunity to rent the docking spaces.

ROADS

2. Coney Island Winter Road – Snow Plowing

RECOMMENDATION:

THAT the City of Kenora does not provide snow plowing services for the unopened, unclassified road allowances, on Coney Island, nor provide a winter ice road, over Lake of the Woods, to access Coney Island.

3. Second Street S/Water Street Intersection improvements

RECOMMENDATION:

THAT Council consults with the public, before a decision is made on which course of action to pursue.

SOLID WASTE

4. Lakeview Condominium Recycle Material Fee

RECOMMENDATION

THAT the Council of the City of Kenora maintains the collection rate of \$5 per 90 gallon barrel for multi-residential properties, in order to offset the cost of utilizing the specialized collection vehicle.

ENGINEERING

5. Renewal Agreement for GIS Hosting Services for the Township of Red Lake

RECOMMENDATION

THAT authorization be hereby given for the City of Kenora to enter into an agreement with the Corporation of the Municipality of Red Lake to provide Red Lake with a "hosted only" internet based GIS mapping service, at a monthly fee of \$375, plus GST; and

THAT the Mayor and Clerk be authorized to enter into the agreement; and further

THAT Council gives three readings to a by-law for this purpose.

PARKS

6. Public Washrooms Contract (2009-2011)

RECOMMENDATION

THAT the following quotations be received for garbage pickup, beach raking, cleaning and opening and closing for the public washrooms contract:-

Stover Services (Mid Canada Cleaning)	\$ 69,236.00 + G.S.T.
Cottage Country	73,000.00 + G.S.T.
MTO Janitorial Services	73,173.96 + G.S.T.
Alcock Maintenance	184,415.00 + G.S.T.
Kevin & Gayle Cahill	253,575.00 + G.S.T.; and further

THAT the quotation from Stover Services (Mid Canada Cleaning) in the amount of \$69,236.00 + G.S.T. be accepted for the 2009-2011 Public Washrooms Contract.

FACILITIES

**7. Public Wharf Renovations – Award contract for engineering/
contract administration services.**

RECOMMENDATION

THAT Council hereby approves KGS Group Consulting Engineers Proposal to provide Engineering Services for the review, inspection and recommendation for remedial work to the identified wharfs and to provide tender documents and contract administration for the public Wharf Renovations as described in the Terms of Reference for a total cost as listed in their proposal of \$23,000.00 plus applicable taxes; and further

THAT three readings be given to a by-law for this purpose.

BUILDING

**8. Building Permits and Assessments
INFORMATION ONLY**

SEWER AND WATER

**9. Kenora Drinking Water Inspection Report – 2008
INFORMATION ONLY**

OTHER BUSINESS

NAV Canada – Request for Support – Kenora Flight Service Station

NEXT MEETING

- Monday, February 9, 2009.

ADJOURNMENT

Motion required adjourning to Closed Meeting:

THAT this meeting be now declared closed at ____ p.m.; and further

THAT pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Council to move into a Closed Session to discuss items pertaining to the following:-

- i) Potential Litigation Matter.**

Reconvene to Open Meeting with any Report(s), if required.